

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting December 7, 2020
7:30 P.M. Public Session
Virtual

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

**Present: President Alper, Mrs. Trigg-Scales, Mrs. Merklinger, Mr. Rothstein, Mrs. Tunnickliffe
Olivia Ridley and Andree Celestin, Student Liaisons**

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 7 and November 24, 2020.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF November 16 and 19, 2020 (Att. #1)

MOTION: Mrs. Tunnickliffe SECOND: Mr. Rothstein VOTE: 5-0 (RC)

<u>Yes</u> Merklinger	<u>Yes</u> Rothstein	<u>Yes</u> Tunnickliffe	<u>Yes</u> Trigg-Scales	<u>Yes</u> Alper
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IV. STUDENT LIAISON REPORT

V. SUPERINTENDENT/ BOARD REPORTS

- A. School Counseling Update - Ms. Cheryl Butler & School Counseling Staff
- B. Elementary Schedule and Report Card Update - Ms. Eveny de Mendez
- C. School Reopening Update - Dr. J. Scott Cascone

VI. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

VII. SECOND READING/ADOPTION OF THE FOLLOWING BOARD POLICY(IES): (Att. #2)

MOTION: Mrs. Merklinger SECOND: Mrs. Trigg-Scales VOTE: 5-0 (RC)

<u>Yes</u> Merklinger	<u>Yes</u> Rothstein	<u>Yes</u> Tunnickliffe	<u>Yes</u> Trigg-Scales	<u>Yes</u> Alper
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VIII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignation(s) / Retirement(s):

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Kimberly DeMeo	Liberty	ELA	Resignation	1/29/21*
Nicole Munoz	St. Cloud	Kindergarten	Resignation	12/13/20
Francis Newman	WOHS	Science	Retirement 32.5 years	4/1/21

*or sooner as determined by the Superintendent

2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Jennifer Cataldo	Roosevelt	Additional Teaching Assignment	11/18/20
Lauren Grof-Tisza	WOHS	A/V Club Advisor	11/15/20
Heather Young	WOHS	Curriculum Writing	11/19/20

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Account Code	Effective Dates
Emily Boyle	Washington	Basic Skills Long Term Replacement	A.Oakley	BA	N/A	\$288 per diem	11.230.100.101.00.15.180	9/23/20 - 12/4/20 amended
Christina Ciacciarelli	WOHS	Physical Education / Health	Leggiero	BA	3	\$57,681 prorated	11.140.100.101.00.31.050	1/4/21 - 6/30/21
Ana Flores	Central Office	Acting School Business Administrator/Board Secretary	Calavano	BA	N/A	\$232.65 per diem	11.000.251.100.00.50.000	1/1/21 - 1/16/21
Jenna Heaslip	Washington	Art Leave Replacement	Carlson	MA	3	\$61,594 prorated	11.120.100.101.00.32.180	2/3/21 - 5/14/21
Gisselle Heredia	Hazel	Grade 2	Koval	BA	3	\$57,681 prorated	11.120.100.101.00.10.130	1/4/21 - 6/30/21
Jenna Laszlo	St. Cloud	Kindergarten Long Term Substitute	Munoz	BA	N/A	\$288 per diem	11.110.100.101.00.14.170	11/23/20 - 12/23/20 amended
Kristen Ralston	Special Services	School Occupational Therapist Leave Replacement	Duval	MA	3	\$61,594 prorated	11.000.216.100.00.12.150	12/8/20 - 6/30/21

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Account Code	Effective Dates
Michael Cimmino	Central Office	Director of Buildings & Grounds	Csigi	N/A	N/A	\$130,000 prorated	11.000.262.110.00.61.000	1/19/21 - 6/30/21 amended
Donald Massey, Jr.	.5 BMELC / .5 Washington	Custodian Mid-shift	Cummings reassigned	Custodian	1 amended	\$37,085 include shift differential of \$285 prorated	11.000.262.110.00.08.300 11.000.262.110.00.15.180	11/17/20 - 6/30/21
Adam Miller	Edison	Paraprofessional	Paduano	BA	3	\$30,655 prorated	11.213.100.106.00.04.070	12/8/20 - 6/30/21
Cheryl Young-James	St. Cloud	Paraprofessional	R Mondalto	BA	3	\$30,655 prorated	11.213.100.106.00.14.170	12/8/20 - 6/30/21

- c. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement. (Att. #3)
- d. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s). Stipends / Rates of Pay may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Stipend	Account Code	Effective Dates
Chitra Ramchandani	Edison	Organizational / Study Skills	\$1,464 prorated	11.401.100.100.00.04.170	12/8/20 - 6/30/21
Roger Bryson	Roosevelt	Jazz Band	\$1,464 prorated	11.401.100.100.00.06.090	12/8/20 - 6/30/21
Colleen Martin	Roosevelt	Select Chorus	\$1,464 prorated	11.401.100.100.00.06.090	12/8/20 - 6/30/21
Catherine Solino	Roosevelt	Select Strings	\$1,464 prorated	11.401.100.100.00.06.090	12/8/20 - 6/30/21

- e. Superintendent recommends approval to the Board of Education for the following additional assignment(s). Stipends / Rates of Pay may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Stipend / Rate of Pay	Account Code	Effective Dates
Karen Lott	Hazel	Title I Virtual Homework Academy	\$49.98 per hour not to exceed 3 hours per week	20.231.100.101.00.10.130	12/1/20 - 6/30/21
Jennifer Sissman	Hazel	Title I Virtual Homework Academy	\$49.98 per hour not to exceed 3 hours per week	20.231.100.101.00.10.130	12/1/20 - 6/30/21
Karen Wagaman	Hazel	Title I Virtual Homework Academy	\$49.98 per hour not to exceed 3 hours per week	20.231.100.101.00.10.130	12/1/20 - 6/30/21
Diane LaPenta	WOHS	Curriculum Writing: Art 3	\$39.78 per hour not to exceed 60 hours	11.000.221.104.00.00.000	2020-2021

- f. Superintendent recommends approval to the Board of Education for the following mentor assignments to be funded by the provisional teacher:

Mentor	Provisional Teacher	Location	Stipend	Account Code	Effective Dates
Kimberly Szalkai	Kaitlin Higgins	WOHS	\$824	11.140.100.101.00.35.050	11/16/20 - 6/30/21

- g. Superintendent recommends approval to the Board of Education for the following non-certificated staff salary adjustment. Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	From			To			Effective Date
			Guide	Step	Salary	Guide	Step	Salary	
Angela Nevins	Central Office	Administrative Assistant	III	6	\$49,093	IV	6	\$55,361	12/16/20

- h. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2020-2021:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Lauren Forbes	CE	X		X			
Daniel Gavrieli	Substitute	X					

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Christina Biddle Medical	WOHS English	11/9/20 - 1/15/21 amended	N/A	N/A	1/18/21 amended
Jennifer Blume Medical	Edison ELA	12/15/20 - 1/28/21	N/A	N/A	1/29/21
Nathaniel Johnson Family	Kelly School Occupational Therapist	11/4/20 - 11/20/20 amended	N/A amended	N/A	11/23/20 amended
Albina Oakley Family	Washington Basic Skills	11/23/20 - 12/4/20 amended	N/A	9/1/20 - 11/20/20	12/7/20 amended

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Luz Cubero Personal	WOHS Paraprofessional	11/9/20 - 11/16/20 amended	N/A	N/A amended	11/17/20 amended
Sandra Stein Medical	WOHS Clerical Aide	9/1/20 - 10/19/20 a.m. only	10/19/20 p.m. only - 12/15/20 amended	N/A	12/16/20 amended

Personnel - Items 1 through 4

MOTION: Mrs. Trigg-Scales

SECOND: Mrs. Tunnicliffe

VOTE: 5-0 (RC)

Yes
Merklinger

Yes
Rothstein

Yes
Tunnicliffe

Yes
Trigg-Scales

Yes
Alper

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of Applications for School Business requests. (Att. #4)
2. Recommend approval for student teaching for the 2020-2021 school year (Att. #5)
3. Recommend approval for an after school Virtual Homework Academy at Hazel Elementary School scheduled for December 2020 - June 2021 in the amount of \$10,653.09 funded by ESEA/ESSA Title IA Grant.
4. Recommend approval for an Elementary Virtual After School Community at Gregory, Kelly, Mt. Pleasant, Redwood, St. Cloud and Washington Elementary Schools scheduled for December 2020 - June 2021 in the amount of \$58,107.75 funded by ESEA/ESSA Title IVA Grant.
5. Recommend approval and acceptance of the Eastern Atlantic States Regional Council of Carpenter Funds Agreement and the West Orange School District to offer apprenticeship programs to high school graduates for the 2020-2021 school year.
6. Recommend approval of The Equity Leadership Group, to provide Professional Development in addressing implicit bias in the classroom for middle school and high school teachers at the rate of \$7,000 for the 2020-2021 school year.
7. Recommend approval of the following course name change for 2021-2022:

New Course Name	Former Course Name	Department	Grade(s)
Introduction to Culinary Arts Level I	Foods for Fitness A	Career Education	9-12
Production and Culinary Arts Level II	Foods for Fitness B	Career Education	9-12

8. Recommend approval of the following new course proposals for 2021-2022:

New Course	Department	Grade(s)
Bakeshop	Career Education	11-12

Curriculum and Instruction - Items 1 through 8

MOTION: Mrs. Trigg-Scales

SECOND: Mr. Rothstein

VOTE: 5-0 (RC)

Yes
Merklinger

Yes
Rothstein

Yes
Tunnicliffe

Yes
Trigg-Scales

Yes
Alper

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placements for the 2020-2021 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
1604047	Chapel Hill Academy	Tuition: \$46,816.00 133 days @ \$352.00/day	Unbudgeted

2. Recommend approval for the following service providers for related services for the 2020-2021 school year:

ID Number	Provider	Type of Service	Cost
2706092	Burlington Board of Education	Augmentative Alternative Communication (AAC) Evaluation	\$1,090.00
1207142	ACES: Assessments, Counseling, and Educational Services	Psychological Assessment/Report	\$900.00

b.) Business Office

1. Recommend approval of the 12/7/2020 Bills List:

Payroll/Benefits	\$ 5,250,132.24
Transportation	\$ 921,563.55
Tuition (Spec. Ed./Charter)	\$ 699,042.10
Instruction	\$ 79,928.03
Facilities/Security	\$ 579,009.68
Grants	\$ 218,056.96
Food Service	\$ 3,200.00
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$ 127,447.53</u>
	\$ 7,878,380.09

2. Recommend approval of October 2020 transfers within the 2020-2021 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #6)
3. Secretary's Report - Acceptance and Certification - October 2020

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of October 2020, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #7)

4. Report of the Treasurer of School Monies - October 2020

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of October 2020, which report is in agreement with the Secretary's Report. (Att. #8)

5. Recommend approval of proposed Non Public security aid program expenditure funded through the Office of State Aid Entitlements and Payments to Non Public Schools (not local funds).

School	Description	Amount
Seton Hall Prep	School Security Services	\$112,352.40

6. Recommend acceptance of the following donations/awards:

Donor	Recipient	Donation
Element Fitness (1800shields.com)	WO School District	100 Face Shields valued at approximately \$300
Rotary Club of West Orange	Washington School	\$1,500 - Grief and Loss Program
Richard Trenk	WO School District	Office Supplies valued at \$2,500.00

7. Recommend approval of Transportation Agreement between the Board of Education of the Mercer County Special Services School District (MCSSSD) and the West Orange Board of Education, for the 2020-2021 school year.

Finance - Special Services Items 1 and 2; Business Office Items 1 through 7

MOTION: Mrs. Merklinger **SECOND:** Mrs. Tunncliffe **VOTE:** 5-0 (RC)

<u>Yes</u> Merklinger	<u>Yes</u> Rothstein	<u>Yes</u> Tunncliffe	<u>Yes</u> Trigg-Scales	<u>Yes</u> Alper
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D. MISCELLANEOUS

1. Recommend approval of submission of the District Performance Review (DPR) for New Jersey Quality Single Accountability Continuum (NJQSAC) for school year 2020-2021.

Miscellaneous

MOTION: Mrs. Merklinger **SECOND:** Mrs. Trigg-Scales **VOTE:** 5-0 (RC)

<u>Yes</u> Merklinger	<u>Yes</u> Rothstein	<u>Yes</u> Tunncliffe	<u>Yes</u> Trigg-Scales	<u>Yes</u> Alper
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IX. PETITIONS AND HEARINGS OF CITIZENS

X. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

XI. NEXT BOARD MEETINGS to be held virtually at 7:00 p.m. on December 15, 2020; and at 7:30 p.m. on December 21, 2020.

XII. ADJOURNMENT at 11:24 p.m.

Respectfully submitted,

John Calavano, Board Secretary